

Sunde Land Surveying, LLC

Research Specialist

We are looking for a detail oriented candidate to perform research for our well established land surveying company.

Job Description Includes:

- Assemble new projects for pre-survey work for our survey crews which can include checking county sites for maps, coordinates, etc.
- Contact Gopher State One for utility locates
- Assist CAD Draftsman with additional site research, if needed as project progresses.
- A research vehicle is provided by Sunde Land Surveying during work hours. At times there may be deliveries to clients or crews, research at out of town counties etc.
- Scanning and filing of old and current records

An ideal candidate would be:

- Detail oriented
- Able to work independently, but also be a team player
- Excellent communication and organization skills
- Abstracting or knowledge of researching county and city records is a plus.
- Willing to learn and help out in other areas as needed i.e. possible training in CAD drafting, help with preparing presentations.

Sunde Land Surveying is an equal opportunity employer who offers a comprehensive and competitive benefits package which include:

- Paid Time Off (PTO)
- Paid Holidays
- 401K plan
- Medical Insurance
- Life Insurance
- Short & Long Term Disability
- Tuition Reimbursement

We are a leading private land surveying business that is long standing in the community and known for putting our emphasis on timeliness and total client satisfaction. We provide a quality product backed by years of experience and utilize some of the newest technology.

We have been in the Land Surveying business since 1975 and pride ourselves in hiring and maintaining an excellent group of employees

Join our team and see how we put the quality in our work and become part of it. Quality is not just a word, it's how we do business!

Please submit resumes to info@sunde.com